

ROCHDALE METROPOLITAN BOROUGH COUNCIL

PERSON SPECIFICATION

POST: Teaching Assistant Level 1

GRADE: Scale 1/ 2 SCP 8-13

Note to Applicants:

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The **Essential Criteria** are the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.

The **Desirable Criteria** are used to help decide between candidates who meet **ALL** the Essential Criteria.

The **How Identified** column shows how the Council will obtain the necessary information about you.

If the **How Identified** column says the **Application Form** next to an **Essential Criteria** or a **Desirable Criteria**, you **MUST** include in your application enough information to show **how** you meet this criteria. You should include examples from your paid or voluntary work.

	ESSENTIAL CRITERIA	HOW IDENTIFIED	DESIRABLE CRITERIA	HOW IDENTIFIED
Qualifications and training	<ul style="list-style-type: none">• Requirement to complete DfES Teacher Assistant Induction Programme• Willingness to participate in relevant training and development opportunities.• Have achieved/or working towards a Level 1 qualification in Literacy/English and Numeracy/Maths.	Application form and Interview	<ul style="list-style-type: none">• Willingness to undertake appointed person certificate in first aid administration• Have achieved/ or working towards NVQ level 2/3 qualification with previous experience supporting children with SEN.	Application form and Interview
Skills	<ul style="list-style-type: none">• Ability to work effectively within a team environment, understanding classroom roles and responsibilities• Ability to build effective working relationships with all pupils and colleagues• Ability to promote a positive ethos and role model positive attributes• Good personal numeracy and literacy skills.	Application form and Interview	<ul style="list-style-type: none">• Willingness to develop basic ICT skills	Application Form and Interview
Knowledge and understanding	<ul style="list-style-type: none">• Awareness and basic understanding of school curriculum (<i>within specified age range or subject area</i>)• Basic awareness of inclusion, especially within a school setting• Experience of working with &/or caring for children. (<i>within specified age range</i>)	Application form and Interview	<ul style="list-style-type: none">• Understanding of basic technology - computer, video, photocopier• Experience of working with &/or caring for children within an education setting.	Application form and Interview

Profession Values and Practice	<p>To work towards demonstrating</p> <ul style="list-style-type: none"> • High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their education achievements • Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners • Demonstrate and promote the positive value, attitudes and behaviour you expect from the pupils with whom you work • Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning • Ability to improve your own practice through observations, evaluation and discussion with colleagues. 	Application form and Interview		
Special Working Conditions	<ul style="list-style-type: none"> • Ability to attend occasional meetings out of school hours • <i>When required</i> • Assisting pupils in line with moving and handling guidelines when toileting, feeding and transferring. • Providing hygiene care to pupils • Lifting and carrying equipment as required 	Application Form and Interview		