

MINUTES OF THE PTA MEETING HELD ON MONDAY 28 SEPTEMBER 2009

Attendees: Linda Cotton
Bruce Waddington
Kelly Torson
Nicki Houghton
Chris Armour

Tracey McElroy
Julie Pickles
Angelique Walker
Barry Corless

1. **Review of BBQ & Disco 4th July 09**

It was agreed that the summer BBQ & Disco held in July was a success, with all areas proving profitable, e.g. Bouncy Castle made £85 profit and the cuddly toy tombola was very popular.

It was noted, however, that more careful attention needs to be paid to clearing up afterwards with regard to wiping down the tables. Perhaps not stacking the tables out of the way will ensure that they get cleaned down first. The PTA must provide clarity as to duties required of the duty caretaker on the night. Bruce will follow up.

2. **“Late, Late Halloween” Disco – Saturday 7th November 2009**

The following was agreed for the forthcoming Halloween Disco:

- Timing: 6.00 pm – 9.00 pm
- Disco – Bruce confirmed that Danny is ok for the 7th November
- Caretaking – Bruce will talk with Clive Wilson and find out who is available for both 7th November and also for New Years Eve
- Tickets and Posters – Nicki will organise the posters and tickets
- Kids Bar - Nicki will arrange
- Adult Bar - Julie will organise
- License – Bruce and Chris will organise
- Food - Kelly will organise hot dogs, burgers and parkin and Julie will provide black peas
- Tombola - Angelique will organise the tombola (Julie and Andrea will also help after the non-uniform day)
- Non-Uniform day will be Friday 6th November and children will be asked to bring either £1 or a general tombola prize – Linda will organise letters
- Bouncy Castle – Chris will organise
- Raffle prizes – Hopefully we will use some of the gifts from the tombola or use the money from non-uniform day to purchase some
- Fancy Dress Prizes – as for Raffle prizes and Barry will organise on the night.

3. **Bags to School**

There will be a Bags 2 School collection on Tuesday 1st December 2009 at 09:45am which Nicki is organising and Nicki will also choose an additional date, week commencing 19 April 2010, which will provide us with a better rate as we are having 2 dates.

4. **Poetry Week**

Linda confirmed that children will be preparing poems over the next two weeks and related activities will be going on at the school. Nicki has kindly agreed to organise the “Poetry Book” although she will first check that Scholastic are still able to facilitate this.

5. **New Years Eve Party**

It was agreed that arrangements for this event need to be sorted as soon as possible to provide the maximum opportunity to advertise and canvass interest. Therefore this will be discussed in full at the next meeting.

6. **PTA AGM Meeting**

The next meeting will be the PTA AGM and will be held on Monday 19 October 2009 at 7.00pm in the Staff Room. Bruce and Kelly will arrange for the necessary correspondence to be provided to Linda as soon as possible so that the letters can be sent out via the children.