

NORDEN COMMUNITY
PRIMARY SCHOOL

BEHAVIOUR
POLICY

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BEHAVIOUR POLICY

Purpose of Document

This policy reflects the school's values and philosophy in relation to the behaviour and conduct of **everyone** at Norden Community Primary School. It clearly sets out a structure for managing a positive behaviour system that is based on mutual respect, allowing everyone to fulfil their potential.

Audience

This document is intended for:

- All teaching and non-teaching staff
- Governors
- Parents
- L.A.
- Inspection teams
- Community

Copies are provided to school staff and governors. Other copies are kept in the Headteacher's office. Additional copies are available on request. However, a copy will be displayed on our website/learning platform for parents' perusal. Parents will receive a letter at the beginning of each school year detailing how these rewards and sanctions will be managed by their new teacher.

Aims of Behaviour Policy

At Norden we believe it is of paramount importance that children and staff are happy and well cared for. In this way we can ensure that everyone achieves their potential in a safe, secure and supportive environment. To achieve this, **all staff have a responsibility to promote a high standard of behaviour amongst all members of the school community.**

Behaviour management should:

- Be positive at all times based on mutual respect.
- Allow the child's self esteem to grow (it is poor behaviour we do not like; children are never criticised).
- Develop confidence and personal values.
- Support children in making the right decisions.
- Encourage children to express their ideas, thoughts, feelings and experiences appropriately.
- Encourage children to support one another.

- Instances should be dealt with the same day (except in very extreme circumstances).
- Allow us all to be the best that we can be.

Management Support

- Occasionally children may need to be asked to leave the classroom to work in a parallel class for a short time.
- The Unit leader would be approached next.
- If the Unit leader is not available, the Assistant Head/Deputy Head/Headteacher will always offer support.
- Sometimes Unit leaders from other units can support by taking an individual child to give the child a cooling down period.
- The Unit leader /Assistant Head/ Deputy Head / Headteacher may all be called upon to support teachers when dealing with children or meeting parents.

Extra work / time

- Work which has not been finished during a lesson may be sent home to be completed.
- Children may have to work through some of their playtime / lunchtime, in the Unit leader's classroom, if they have misbehaved or caused disruption.
- At playtime, a child must stand with the teacher on duty if he / she has upset or put others at risk in the playground.

General behaviour around school

- **All staff have a collective responsibility to ensuring good attitudes and behaviour are consistently applied at all times during the school day. This includes:**
- **Coming into and leaving the school building**
- **Moving around the school especially at break and lunchtimes**
- **In cloakroom unit and changing room areas**

Special Needs

- For some children this policy will not be appropriate and different strategies may be necessary. Please liaise with the SENCo where appropriate

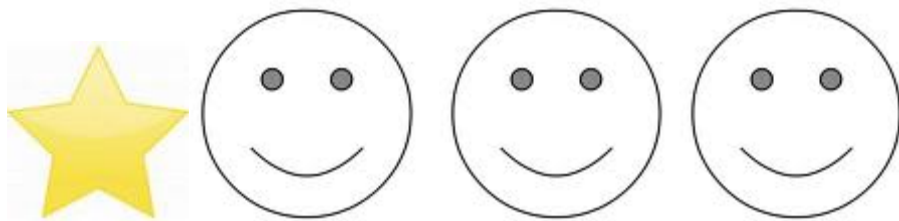
The systems in school vary slightly in each Unit but are applied in a consistent way by all staff:

FOUNDATION STAGE - REWARDS AND SANCTIONS

REWARDS

When our behaviour and attitudes are good we get:

- Praise
- Stickers
- To show our work to the class
- To show our work to other teachers
- Reward cards
- To be hot shot of the week for behaviour



SANCTIONS

Consequences of breaking a rule:

- Name moved from happy to sad symbols, currently clouds in Nursery
- Warning from a foundation stage team member
- Time out of activity
- Visit to Unit leader
- Teacher to inform parents/carers
- Visit to Assistant Head, Deputy Head or Headteacher

UNIT 1 - REWARDS AND SANCTIONS

REWARDS

- Certificates, stickers, stamps to reward expected behaviour and improved efforts.
- Appropriate attitudes and behaviour will be rewarded with a hot shot certificate and name displayed in classroom / Unit area.
- Children will take excellent work to Unit leader, Deputy Head or Headteacher.
- The traffic lights system – children are rewarded for being on green lights all day ‘always children’. A raffle will take place weekly and a prize awarded.

House points

- Housepoints are given as rewards for good behaviour, good work, helping, consideration, enthusiasm, bringing in things from home, etc.
- Housepoints are in addition to the traffic lights system.
- Once housepoints are given they are not taken away.
- More than one housepoint may be given at one time.

SANCTIONS

- The traffic lights system will be used.
- Time out within the classroom when children reach red lights
- Send to parallel class teacher.
- Send to Unit leader.
- Send to Assistant Head / Deputy Head / Headteacher

UNIT 2 - REWARDS AND SANCTIONS

REWARDS

Housepoints

- Housepoints are given as rewards for good behaviour, good work, helping, consideration, enthusiasm, bringing in things from home, etc.
- Housepoints are in addition to the green card system.
- Once housepoints are given they are not taken away.
- More than one housepoint may be given at one time.

Citizenship Merits

- Merits are given for positive contributions to the school including excellent behaviour and good manners which set an example to others (e.g. raising money for charity, representing the school in sports teams or choir).
- Monitors may be awarded a merit for their work at the end of an academic year.
- Children collect merits to work towards bronze / silver / gold and platinum Citizenship Awards.

Other Rewards

- Children will take excellent work to Unit leader, Deputy Head or Headteacher.
- At the class teacher's discretion, other reward systems are used at different times. For instance; stickers or marbles in a jar.

SANCTIONS

Green Card System

- All children start each new day on a green card.
- Children finishing the day on a green card are given a housepoint.
- Yellow and then red cards are given for misbehaviour or inattention following a warning to the individual or whole class.
- Children on yellow or red cards will have their cards changed back if they work hard and behave well in the remaining sessions of the day.
- Teachers will keep a check on which children are on a yellow / red card at the start of each session.
- If a child is already on a red card and cannot therefore be given another one, he / she will be sent to the parallel class teacher or Unit leader to complete their work.
- Each class teacher keeps a record of children finishing the day on a red card.
- Individual children giving continued concern may be given an individual plan depending upon the needs of the child. Parents and the Headteacher / Deputy Head will be informed at this stage.
- If a child receives 3 red cards within a half term period, parents/carers will be informed. Every child starts afresh at the beginning of each half term.

UNIT 3 - REWARDS AND SANCTIONS

REWARDS

Housepoints

- Housepoints are given as rewards for good behaviour, good work, helping, consideration, enthusiasm, bringing in things from home, etc.
- Housepoints are in addition to the green cards system.
- Once housepoints are given they are not taken away.
- More than one housepoint may be given at one time.

Citizenship Merits

- Merits are given for positive contributions to the school (e.g. raising money for charity representing the school in sports teams or choir).
- Children collect merits to work towards bronze / silver / gold and platinum Citizenship Awards.

Other Rewards

- At the class teacher's discretion, other reward systems are used at different times. For instance; stickers
- Children who are on a green card all day will be entered into a weekly raffle to win a prize

SANCTIONS

Green Card System

- All children start each new day on a green card.
- Children finishing the day on a green card are given a housepoint.
- Yellow and then red cards are given for misbehaviour or inattention following a warning to the individual or whole class.
- Children on yellow or red cards will have their cards changed back if they work hard and behave well in the remaining sessions of the day.
- Teachers will keep a check on which children are on a yellow / red card at the start of each session.
- If a child is already on a red card and cannot therefore be given another one, he / she will be sent to the parallel class teacher or Unit leader to complete their work.
- Each class teacher keeps a record of children finishing the day on a red card.
- Red card books are regularly checked by the Unit leader who follows up individual children who are giving concern. If a child's name appears in the book twice in one week a letter will be sent home.
- Children giving concern in this way may be placed on a work / behaviour report for closer monitoring. Parents and the Headteacher / Deputy Head will be informed at this stage.

This policy was formulated by both staff and children and represents a system that everyone is in agreement with.

This policy links with Health and Safety, PHSCE, Equal Opportunities and Child Protection.

It will be revisited annually at the start of each academic year.

Agreed January 2010